



**GOVERNORS STATE  
UNIVERSITY**

**Board of Trustees  
Quarterly Meeting**

**February 3 and 6, 2023**

**Engbretson Hall**

*For Public Distribution*

## **Table of Contents**

### **Tab 1**

Agenda .....	1
--------------	---

### **Tab 2**

Budget to Actual Report .....	9
-------------------------------	---

### **Tab 3**

Procurement Activities of \$100,000 to \$249,000 .....	11
--	----

### **Tab 4**

Income-Producing Contracts .....	13
----------------------------------	----

### **Tab 5**

Report on Contributions to University-Related Organizations .....	15
---	----

### **Tab 6**

Resolution 23-23: Approve proposed amendment to Board Bylaws .....	19
--	----

### **Tab 7**

Resolution 23-19: Approve application of in-state tuition rate to all residents of the United States and its territories .....	25
--	----

### **Tab 8**

Resolution 23-20: Approve proposed tuition rates for Academic Year 2023-2024 .....	31
--	----

### **Tab 9**

Resolution 23-21: Approve proposed student fees for Academic Year 2023-2024 .....	39
---	----

### **Tab 10**

Resolution 23-22: Approve proposed student housing fees for Academic Year 2023-2024 .....	47
---	----

### **Tab 11**

Board of Trustee Minutes of the December 9, 2022 Meeting's Open Session .....	53
---	----

### **Tab 12**

Approval of Board of Trustee Minutes of the December 9, 2022 Meeting's Closed Session .....	Omitted
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### **Tab 13**

Budget, Finance and Audit Committee's December 9, 2022 Meeting Minutes .....	64
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# TAB 1

**GOVERNORS STATE UNIVERSITY  
BOARD OF TRUSTEES' MEETING AGENDA**

**February 3, 2023 – Committee of the Whole at 9:00 am in Engbretson Hall**

***and***

**February 6, 2023 – Board Meeting at 9:00 am in Engbretson Hall**

*To be conducted by audio and video conference\* as permitted by Section 7(e) of the Illinois Open Meetings Act, 5 ILCS 120/7, and Illinois Governor's Disaster Proclamation dated January 6, 2023.*

**February 3, 2023**

**Chair Pro Tem James Kvedaras**

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		<p>4. Students' Presentation: Honors Program Students to present their NCHC Research <i>Presenter: Dr. Beverly Schneller, Provost and Vice President for Academic Affairs; Dr. David Rhea, Director of Center for the Junior Year and University Honors Program</i></p> <p>5. Program Update: School of Extended Learning Changes and Introductions of New Staff <i>Presenter: Mr. Craig Schmidt, Executive Director for Continuing Education</i></p> <p>6. Student Affairs Update: Strategic Enrollment Management Plan Update <i>Presenter: Mr. Paul McGuinness, Vice President for Student Affairs and Enrollment Management</i></p> <p>7. Legislative Update: <i>Presenter: Ms. Maureen Kelly, Executive Director of Governmental Affairs</i></p> <p>8. Commencement Update: Alignment of dates <i>Presenter: Dr. Janelle Crowley, Chief of Staff and Head of Strategic Initiatives</i></p> <p>9. Civil Service Merit Board Report: <i>Presenter: Trustee Pedro Cevallos-Candau</i></p> <p>10. Finance and Administration Update: Tuition &amp; Fee Planning for Academic Year 2023-24 <i>Presenter: Ms. Sandra Zurawski, Executive Director, Budget and Financial Planning</i></p> <p><i>See Board Book for written informational reports on:</i></p> <p>11. Budget to Actual Report, <i>Presenter: Ms. Sandra Zurawski, Executive Director, Budget and Financial Planning</i></p> <p>12. Procurement Activities of \$100,000 to \$249,000 by Ms. Tracy Sullivan, Associate Vice President, Procurement and Business Services</p>	
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2

3

		13. Income-Producing Contracts by Dr. Corey S. Bradford, Sr., Vice President for Administration and Finance	4
		14. Report on contributions to University-Related Organizations by Mr. William Davis, Vice President for Institutional Advancement and Marketing/Communications	5
11:00 am	<b>VI.</b>	<b>PROPOSED ACTION ITEMS</b> <i>Presentation and discussion of action items proposed for Board Action on February 6, 2023</i>	
		1. Resolution 23-23: Approve proposed amendment to Board Bylaws <i>Presenter: Ms. Therese King Nohos, Vice President and General Counsel</i>	6
		2. Resolution 23-19: Approve application of in-state tuition rate to all residents of the United States and its territories <i>Presenter: Dr. Corey Bradford, Sr., Vice President for Administration and Finance</i>	7
		3. Resolution 23-20: Approve proposed tuition rates for Academic Year 2023-2024 <i>Presenter: Dr. Corey Bradford, Sr., Vice President for Administration and Finance</i>	8
		4. Resolution 23-21: Approve proposed student fees for Academic Year 2023-2024 <i>Presenter: Dr. Corey Bradford, Sr., Vice President for Administration and Finance</i>	9
		5. Resolution 23-22: Approve proposed student housing fees for Academic Year 2023-2024 <i>Presenter: Dr. Corey Bradford, Sr., Vice President for Administration and Finance</i>	10
11:10 am	<b>VII.</b>	<b>OLD BUSINESS/NEW BUSINESS</b>	
11:20 am	<b>VIII.</b>	<b>ADJOURN</b>	

**Notice to GSU Community and Members of the Public: Committee of the Whole**

- 1) If you require accommodations to participate fully in the meeting, please contact Therese King Nohos (contact info below) to request them.
- 2) \*If you wish to watch the meeting remotely via Zoom, a link is provided below for your use. The Chair kindly asks anyone who is attending virtually to log on, and into the meeting, 10 minutes prior to the meeting, to minimize disruption once the meeting is in session.
- 2) \*\*\*If you wish to make a public comment, please register in advance by contacting Therese King Nohos by 5 pm on Tuesday, February 1, 2023.

You are invited to a Zoom webinar.

When: Feb 3, 2023 09:00 AM Central Time (US and Canada)

Topic: Board of Trustees Meeting - Committee of the Whole 02/03/2023

Please click the General Invitation link below to join the webinar:

<https://us02web.zoom.us/j/88137699533?pwd=cGVYaDFFaEwxdVJOeWFIM3F5ZnIPUT09>

**Passcode: 329515**

**Webinar ID: 881 3769 9533**

Contact Information: Therese King Nohos; [tnohos@govst.edu](mailto:tnohos@govst.edu); 708.855.1553.

**February 6, 2023**

**Chair Pro Tem James Kvedaras**

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		7. Resolution 23-20: Approve proposed tuition rates for Academic Year 2023-2024	8
		8. Resolution 23-21: Approve proposed student fees for Academic Year 2023-2024	9
		9. Resolution 23-22: Approve proposed student housing fees for Academic Year 2023-2024	10
9:45 am	<b>IV.</b>	<b>EXECUTIVE (CLOSED) SESSION</b> According to Section 2(c) of the Illinois Open Meetings Act, 5 ILCS 120, the Board may meet in closed session to consider certain topics, including but not limited to: <ul style="list-style-type: none"> <li>• The appointment, employment, compensation, discipline, performance, or dismissal of specific employees pursuant to Section 2(c)(1); and</li> <li>• Collective bargaining pursuant to Section 2(c)(2).</li> </ul>	
11:00 am	<b>V.</b>	<b>OLD BUSINESS/NEW BUSINESS</b>	
11:20 am	<b>VI.</b>	<b>ADJOURN</b>	

**Notice to GSU Community and Members of the Public: Board of Trustee Meeting**

- 1) If you require accommodations to participate fully in the meeting, please contact Therese King Nohos (contact info below) to request them.
- 2) \*If you wish to watch the meeting remotely via Zoom, a link is provided below for your use. The Chair kindly asks anyone who is attending virtually to log on, and into the meeting, 10 minutes prior to the meeting, to minimize disruption once the meeting is in session.
- 2) \*\*\*If you wish to make a public comment, please register in advance by contacting Therese King Nohos by 5 pm on Friday, February 3, 2023.

You are invited to a Zoom webinar.

When: Feb 6, 2023 09:00 AM Central Time (US and Canada)

Topic: Board of Trustees Meeting 02/06/2023

Please click the General Invitation link below to join the webinar:

<https://us02web.zoom.us/j/82442774205?pwd=Z05jbW02cE0wUktSRs9HNmNYNFBKZz09>

**Passcode: 930693**

**Webinar ID: 824 4277 4205**

Contact Information: Therese King Nohos; [tnohos@govst.edu](mailto:tnohos@govst.edu); 708.855.1553.

# TAB 2

**GSU OPERATING BUDGET TO ACTUAL  
FY2023 as of December 31, 2022**

Enrollment is indicative of the projected revenue budget. We anticipate equal and offsetting expenditures. As a result of the lingering COVID-19 concerns, we continue to experience reduced expenditures related to travel as well as supply chain scarcity of commodities and market goods. Additional salary costs are the result of the recently approved salary increases.

Appropriation monies from the Illinois Office of the Comptroller are vouchered and continue to be received timely.

**Governors State University  
Budget to Actual by Major Category  
As of December 31, 2022 (Unaudited)**

Category Name	FY2022 Projected Actual	FY2023 Operating Budget	FY2023 Actuals Dec 31, 2022 (Unaudited)*	FY2023 Projected Actual	Projected Ending Balances
<b>Revenues:</b>					
Income Fund	\$33,697,081	\$34,146,700	\$28,937,018	\$34,146,700	\$0
Appropriation	24,353,300	24,353,300	17,941,334	24,353,300	0
<b>Total Revenues</b>	<b>\$58,050,381</b>	<b>\$58,500,000</b>	<b>\$46,878,352</b>	<b>\$58,500,000</b>	<b>\$0</b>
<b>Expenses:</b>					
Personnel Services	\$47,317,031	\$48,399,209	\$23,680,078	\$49,215,839	(\$816,630)
Fringe Benefits	1,496,299	1,449,578	778,020	1,449,578	0
Contractual	6,979,833	6,986,732	4,414,716	6,471,693	515,039
Commodities	598,736	718,875	251,925	655,278	63,597
Permanent Improvement	19,131	0	0	0	0
Travel	150,054	377,931	102,396	139,937	237,994
Equipment	367,519	315,105	155,661	315,105	0
Telecom	123,454	194,195	65,386	194,195	0
Auto Operations	33,313	37,375	9,037	37,375	0
Awards	-	21,000	300	21,000	0
Reserve**	0	0	0	0	0
<b>Total Expenses:</b>	<b>\$57,085,370</b>	<b>\$58,500,000</b>	<b>\$29,457,519</b>	<b>\$58,500,000</b>	<b>\$0</b>
<b>Surplus (Deficit)</b>	<b>\$965,011</b>	<b>\$0</b>	<b>\$17,420,833</b>	<b>\$0</b>	<b>\$0</b>

**Notes:** \*\* Historical Years Surplus adequate funds to support BOT Reserve requirement for FY2023.

**Resource/Contact:** Sandra Zurawski, Executive Director, Budget & Financial Planning; szurawski@govst.edu; 708.534.4981

# TAB 3

**Procurement Activities of \$100,000 to \$249,999  
for the Period of November 1, 2022 through December 31, 2022**

There are no procurement activities that require reporting during this time period.

**Resource/Contact:** Ms. Tracy Sullivan, Associate Vice President for Procurement and Business Services; [tsullivan@govst.edu](mailto:tsullivan@govst.edu); 708.235.2179

# TAB 4

**Quarterly Report of Income Producing Contracts of \$100,000 or More  
For the Period Ended December 31, 2022 (Q2FY23)**

***Federal Grants:***

<b>Provider Name</b>	<b>Type of Contract</b>	<b>Income Q2FY23</b>	<b>Principal Investigator (PI)/ College/Department</b>	<b>End Date</b>
U.S. Department of Health & Human Services	Early Head Start Grant	\$237,616	Erin Soto COE/Family Dev Center	12/31/2024
U.S. Department of Health & Human Services	Mental and Behavioral Health Education and Training Grants	\$57,598	Cheryl Mejta CHHS/Addiction Studies and Behavioral Health	8/31/2025
U.S. Department of Health & Human Services, passed through the Illinois Department of Human Services	Block Grants for Prevention and Treatment of Substance Abuse	\$37,346	Cheryl Mejta CHHS/Addiction Studies and Behavioral Health	6/30/2023
U.S. Department of Commerce	Cluster Grants	\$29,124	Jun Zhao; Olumide Ijose COB/ Management	9/30/2023
U.S. Department of the Treasury, passed through the Illinois Department of Commerce and Economic Opportunity	Coronavirus State and Local Fiscal Recovery Grant	\$1,938	Craig Schmidt Extended Learning/Continuing Education	4/30/2024

***Federal Grants: (Continued)***

<b>Provider</b>	<b>Type of</b>	<b>Income</b>	<b>Principal Investigator (PI)/</b>	<b>End</b>
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<b>Name</b>	<b>Contract</b>	<b>Q2FY23</b>	<b>College/Department</b>	<b>Date</b>
U.S Department of Education, passed through the Illinois Board of Higher Education	IL Tutoring Initiative Grant	\$1,432	Shannon Dermer COE	6/30/2023
U.S. Department of Health & Human Services, passed through the Illinois Board of Higher Education	Child Care and Development Block Grant	\$1,306	Shannon Dermer COE	6/30/2024

*State Grants:*

<b>Provider Name</b>	<b>Type of Contract</b>	<b>Income Q2FY23</b>	<b>Principal Investigator (PI)/ College/Department</b>	<b>End Date</b>
IL State Board of Education	Pre-K Block Grant, and Pre-K Expansion Grant	\$238,041	Erin Soto COE/Family Development Ctr	6/30/2023

*Others:*

Provider Name	Type of Contract	Income Q2FY23
Various Clients - Extended Learning	Training programs for professional development/continuing professional education to individuals, school districts, and employees of certain private organizations	\$302,141
Clearwire Spectrum Holdings	Broadband Lease of Excess Channels	\$107,264

Note: The above agreements and concessionary contracts generate income to the University throughout the fiscal year.

**Resource/Contact:** Corey S. Bradford, PhD, Vice President for Administration and Finance; cbradford2@govst.edu; 708.235.7421.

# TAB 5

**University Contributions to University-Related Organization  
For the Quarter Ended December 31, 2022**

Governors State University (“*University*”) recognizes the Governors State University Foundation (“*Foundation*”) as a University-Related Organization.

The Foundation has an ongoing contract with the University, which includes provisions requiring the Foundation to comply with Section VI of the “University Guidelines 1982 (as amended 1997)” as adopted by the State of Illinois Legislative Audit Commission. The contract requires the University to provide the Foundation with personnel and operational services at no cost. The estimated value of these services for the quarter ended December 31, 2022 is \$169,049 (unaudited), which includes all direct payroll expenses and fringe benefits.

**Contributions to the University of \$25K or more  
For the Quarter Ended December 31, 2022**

The Foundation provided the University with support in the amount of \$631,558 (unaudited) for the quarter ended December 31, 2022, which consists of the following:

	<u>Amount</u>
Support given to University departments	\$ 434,654
Support given for Scholarships	<u>196,904</u>
Total	<u><u>\$ 631,558</u></u>

**Resource/Contact:** William A. Davis, Vice President for Institutional Advancement, Marketing and Communications; Chief Executive Officer, GSU Foundation; [wdavis3@govst.edu](mailto:wdavis3@govst.edu); 708.235.7494.

# TAB 6

**EXECUTIVE SUMMARY****Resolution 23-23*****Resolution for the Amendment of Board Bylaws***

**I. ACTION ITEM:** Approve change to Bylaws to require only four (4) meetings per year rather than five (5), which meets the minimum legal requirements and leaves the Board of Trustees (“Board”) discretion to hold additional meetings as needed.

**II. OVERVIEW:** Section 15-25 of the Governors State University Act, 110 ILCS 670/ *et seq.* (the “Act”), requires the Board to meet only once per quarter. The prior version of the Board Bylaws (eff. Oct. 8, 2010) required the Board to meet only once per quarter, or four (4) times per year. On June 10, 2022, the Board approved the restatement of the Bylaws to require that the Board meet five (5) times per year—once per quarter and an additional “Annual Meeting.” It is recommended that the Board amend the Bylaws to revert to the minimum statutory requirement of four (4) meetings per year so that the Board has the maximum flexibility in terms of scheduling. Thus, it is recommended that Article IV(B) of the current Bylaws be changed as follows:

The Board shall have ~~five~~ four regular meetings each year, including one per quarter, ~~and an annual meeting held in or around August,~~ on such dates and times as it shall determine and publish at the start of each fiscal or calendar year. At such meetings, any business related to the authority of the Board may be discussed and transacted. Special, emergency, and closed session meetings may be held as provided by Illinois law. Each of the four regular quarterly meetings shall be held on the University’s campus in University Park, Illinois.

Article VIII(2) of the Bylaws provides that they may be amended as follows:

Bylaws may be adopted, amended, or repealed at any regular meeting of the Board by a majority vote of the total voting membership of the Board; provided that written notice, containing insofar as possible the exact wording of each bylaw to be adopted, amended, or repealed, shall have been presented at least ten days in advance of the meeting.

**V. PROPOSED RESOLUTION:** A proposed resolution is submitted with this Executive Summary.

***Resolution 23-23***  
***Amendment of Board Bylaws***

**WHEREAS,** The Board of Trustees of Governors State University (the “Board”) was created on January 1, 1996, by Public Act 89-4 to operate, manage, control, and maintain Governors State University in accordance with the rights, powers, and duties vested by law in the Board;

**WHEREAS,** The Board is comprised of eight members, seven of whom are appointed by the Governor of Illinois with the advice and consent of the Senate, and one whom is a Governors State University student selected by student peers;

**WHEREAS,** In order to discharge its responsibilities to the People of Illinois under the Governors State University Law, 110 ILCS 670/15-1 *et seq.* (the “GSU Law”), and other laws, and to establish a structure for self-governance, the Board established a set of governing bylaws, most recently amended and restated effective June 10, 2022 (the “Board Bylaws”);

**WHEREAS,** Article IV(B) of the Board Bylaws requires that the Board meet five (5) times per year—once per quarter and an additional “Annual Meeting”;

**WHEREAS,** Immediately prior to June 10, 2022, the Board Bylaws (as effective October 8, 2010) required the Board to meet only once per quarter, or four (4) times per year;

**WHEREAS,** Section 15-25 of the GSU Law, 110 ILCS 670/15-25, requires the Board to meet only once per quarter;

**WHEREAS,** Amending Article IV(B) of the Board Bylaws to revert to the minimum statutory requirement of four (4) meetings per year would allow for maximum flexibility in terms of scheduling;



**WHEREAS**, Pursuant to Article VIII(2) of the Board Bylaws, the “Bylaws may be adopted, amended, or repealed at any regular meeting of the Board by a majority vote of the total voting membership of the Board; provided that written notice, containing insofar as possible the exact wording of each bylaw to be adopted, amended, or repealed, shall have been presented at least ten days in advance of the meeting”;

**WHEREAS**, On January 25, 2023, written notice containing the exact wording of proposed amendments to Article IV(B) of the Board Bylaws, made to reflect four (4) Board meetings per year instead of five (5), was presented to all Trustees;

**WHEREAS**, On February 3, 2023, a Committee of the Whole carefully considered the proposed amendment;

**WHEREAS**, The Board finds that the proposed amendment is in the University’s best interests; therefore, be it:

*Resolved*, that the Board amends Article IV(B) of the Board Bylaws, effective February 6, 2023, so that the Article IV(B) of the Board Bylaws will read as follows:

The Board shall have ~~five~~ four regular meetings each year, including one per quarter, ~~and an annual meeting held in or around August~~, on such dates and times as it shall determine and publish at the start of each fiscal or calendar year. At such meetings, any business related to the authority of the Board may be discussed and transacted. Special, emergency, and closed session meetings may be held as provided by Illinois law. Each of the four regular quarterly meetings shall be held on the University’s campus in University Park, Illinois.

Approved this 6<sup>th</sup> day of February, 2023.

Approved by: \_\_\_\_\_

Approved by: \_\_\_\_\_

Angela M. Sebastian, Chair

James Kvedaras, Secretary

# TAB 7

## EXECUTIVE SUMMARY

### Resolution 23-19

#### *Resolution for the Approval of AY2023 – 2024 US Resident Rates*

**I. ACTION ITEM:** Approval to extend In-State Tuition Rates to residents of all U.S. States and Territories.

**II. OVERVIEW:** Annually, the Governors State University Board of Trustees sets tuition rates for the next academic year. The development of tuition rate and the definitions for resident rate recommendations for the Academic Year (AY) 2023-2024 reflects continued efforts to maintain the University's access to students, while recognizing the structural costs associated with high academic quality, transformative student experiences, and mandated administrative requirements.

**III. BACKGROUND:** In Illinois, public universities are increasingly seeing an outward migration of eligible students due to price competition. To address this, and encourage migration to Illinois, resident in-state rates are being extended to all United State students beyond the Illinois border:

The table below shows who is charged the in-state rate by Illinois institution

IN-STATE RATES	UNDERGRADUATE	GRADUATE
<b>Governors State</b>	<b>Illinois &amp; Indiana</b>	<b>Illinois &amp; Indiana</b>
Chicago State	Domestic (All US States)	Illinois only
Eastern	Regional (IL Border States) High Academics – All States	Regional (IL Border States)
Illinois State	Regional (IL Border States)	Regional (IL Border States)
Northeastern	Regional (IL Border States)	Regional (IL Border States)
Northern	Domestic (All US States)	Domestic (All US States)
SIU-Carbondale	Domestic (All US States)	Regional (IL Border States)
SIU-Edwardsville	Domestic (All US States)	Domestic (All US States)
Western	Domestic (All US States)	Domestic (All US States)

**IV. ANALYSIS:** Extending In-State tuition rates to residents of all U.S. States and Territories may result minimal tuition revenue loss vs potential recruitment opportunities and better aligns with the recruitment initiatives outlined in the GSU Strategic Enrollment Plan. Additionally, this attracts students and potential future residents to the state of Illinois. Note: If a student is registered for an online program, regardless of home address, in-state resident rates apply.

Additional revenues from U.S. States and Territories residents:

- FY2021 Total \$294,237; Undergraduate \$158,065
- FY2022 Total \$288,500; Undergraduate \$167,768
  - Approximately 100 students @ 800 credit hours

With specific focus on undergraduate student recruitment, the Illinois resident advantage remains as out-of-state undergraduate students are not eligible for Illinois financial aid programs like AIM HIGH and MAP grants. Illinois undergraduate residents experience a substantial financial benefit compared to out-of-state students.

**V. PROPOSED RESOLUTION:** A proposed resolution is submitted with this Executive Summary.

**Resolution No. 23-19*****Approval Application of Illinois Resident Tuition Rate  
To all Residents of the United States and its Territories***

**WHEREAS,** The Board of Trustees of Governors State University (the “Board”) was created on January 1, 1996, by Public Act 89-4 to operate, manage, control, and maintain Governors State University in accordance with the rights, powers, and duties vested by law in the Board; and

**WHEREAS,** The Board is comprised of eight members, seven of whom are appointed by the Governor of Illinois with the advice and consent of the Senate, and one whom is a Governors State University student selected by student peers; and

**WHEREAS,** Section 45(5) of the Illinois Governors State University Law, 110 ILCS 670/15 *et seq.*, provides that the Board shall have both the power and duty to fix tuition and fees;

**WHEREAS,** Pursuant to Board Regulations V(J)(2)-(3) and V(K), Board approval is required to change the rate of tuition;

**WHEREAS,** Pursuant to Board Regulation V(J)(3), a proposal to change any mandatory fee, which is defined to include “tuition and other fees established by the Board which all students are assessed as a prerequisite for registration unless a waiver or other exemption has been authorized by the Board or statute,” must be put to a student referendum before the Board votes on such proposal;

**WHEREAS,** Board Regulation IV(C) defines “residence” and conditions related to residency status;

**WHEREAS**, the University currently charges different tuition rates depending on whether a student qualifies as an Illinois resident or not;

**WHEREAS**, to maintain affordability and competitiveness in an increasingly global and connected environment, President Green recommends that residents of any state or territory of the United States be charged the same tuition rate as that assessed to Illinois residents whether attending remotely or in person;

**WHEREAS**, The Tuition and Fee Proposal was presented to the Student Senate on January 26, 2023 and the issue was put to a student referendum thereafter;

**WHEREAS**, The Board carefully considered President Green's proposal to apply the in-state resident rate for tuition to all residents of the United States and its territories during a meeting held on February 3, 2023; and

**WHEREAS**, Being apprised of all relevant factors, the Board has determined that the proposal is in the best interest of the University; therefore, be it:

*Resolved*, that, effective as of Academic Year 2023-2024, the Board adopts the President's proposal;

*Resolved*, that all residents of the United States and its Territories shall be eligible for the Illinois resident tuition rate; and

*Resolved*, that the University administration shall take all reasonable and necessary steps to effectuate this Resolution, including timely publishing a true and accurate tuition and fee schedule incorporating the above changes and modifying policies and procedures as necessary.

*Approved February 6, 2023*

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Angela Sebastian, Chair  
Board of Trustees

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James Kvedaras, Secretary  
Board of Trustees



# TAB 8

**EXECUTIVE SUMMARY****Resolution 23-20*****Resolution for the Approval of AY2023 – 2024 Tuition Rates***

**I. ACTION ITEM:** Approval for Academic Year (AY) 2023-2024 Tuition Rate increase.

**II. OVERVIEW:** Annually, the Governors State University Board of Trustees sets tuition rates for the next academic year. The development of tuition rate recommendations for the Academic Year (AY) 2023-2024 reflects continued efforts to maintain the University's access to students, while recognizing the structural costs associated with high academic quality, transformative student experiences, and mandated administrative requirements.

**III. BACKGROUND:** With careful review of the University's resource requirements combined with state appropriations, tuition rate setting has been discussed with the University's Planning and Budget Advisory Council (PBAC), the Student Senate, and the President's Cabinet. Our accreditation bodies require assurance and evidence that we have an integrated resource and budget planning process at all levels of the University with the ability to carry out our educational mission given our current resource base despite heavy reliance on state funding.

In making this recommendation, the Administration has considered affordability, student recruitment, retention, and completion. Additionally, we acknowledge the ongoing ramifications of the COVID-19 pandemic and other world issues and the possible negative impact and barriers to our students. During academic year 2017-2018, GSU implemented a 15% tuition increase and have held rates flat since.

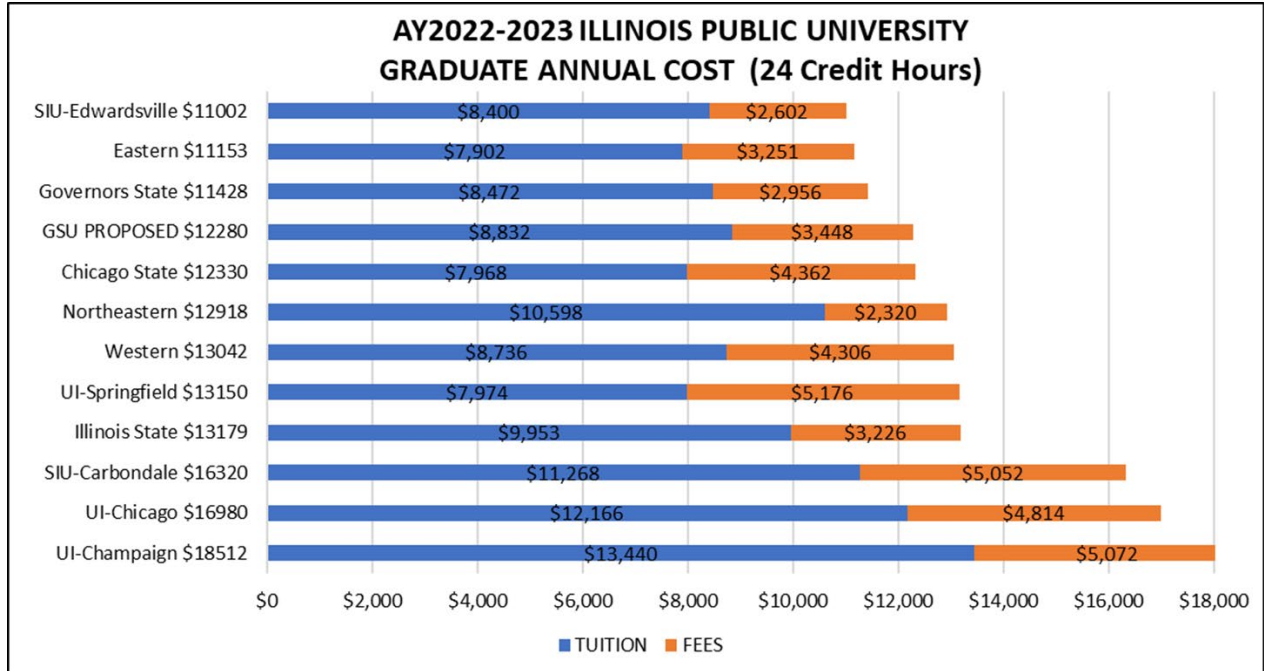
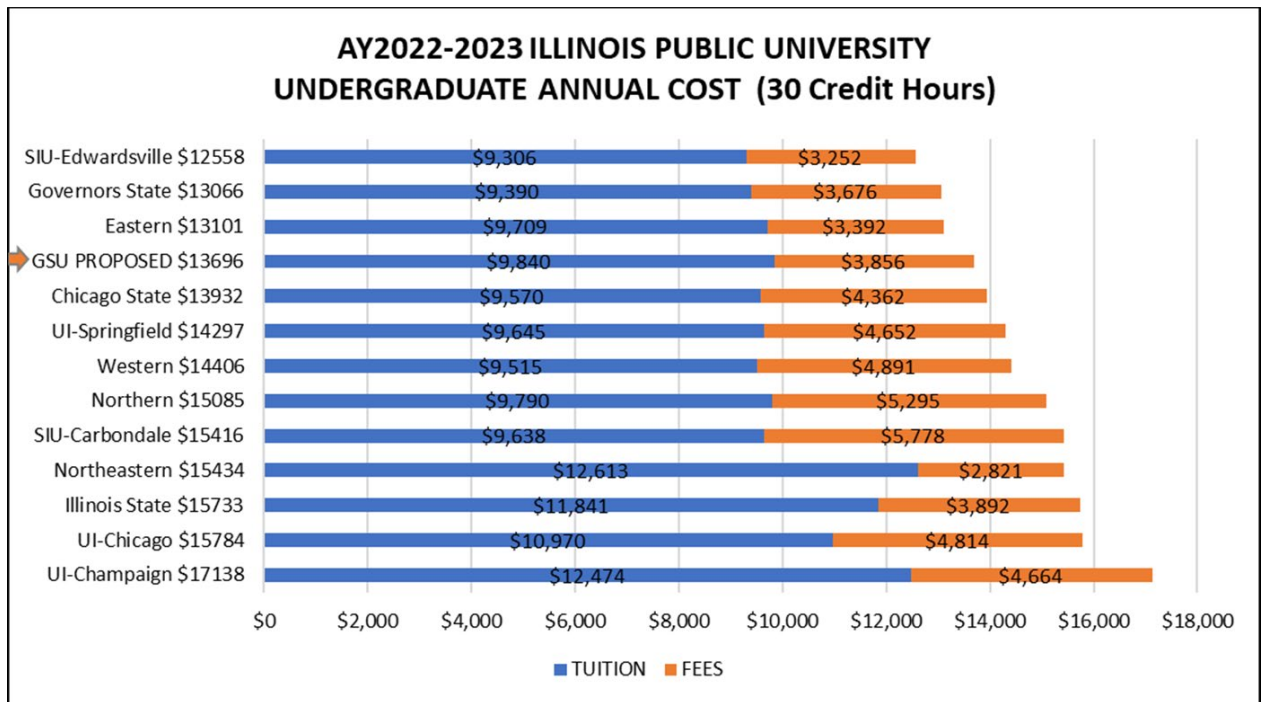
**IV. ANALYSIS:** For AY2023-2024, the President recommends a \$15 per credit hour increase in resident tuition rates and \$30 per credit hour increase in non-resident tuition rates (in accordance with Illinois Truth in Tuition Act 110 ILCS 675/20-125). Per Public Act 93-0228 and Public Act 96-1293, newly-enrolled Illinois undergraduate students have their tuition held constant for a period of four continuous academic years based on the tuition rate at the time the student first enrolled in the University; and have their tuition held constant for a maximum of two additional continuous academic years based on the tuition rate following the academic year that the student first enrolled in the University.

<b>PROPOSED RATES AY23-24 Tuition Category</b>	<b>Resident</b>	<b>Non-resident</b>
Undergraduate *	\$328	\$656
Graduate	\$368	\$736
Graduate - College of Business	\$421	\$842
Graduate - Computer Science & Information Technology	\$421	\$842
Graduate - Occupational Therapy	\$505	\$1,010
Graduate - School Psychology	\$437	\$874
Doctoral - College of Education	\$492	\$984
Doctoral - Occupational Therapy	\$812	\$1,624
Doctoral - Nursing	\$812	\$1,624
Doctoral - Physical Therapy	\$628	\$1,256

*\*Illinois Truth-in-Tuition Eligible Students remain at current rate.*

It is anticipated that \$874,470 in additional tuition revenues will be realized in the first year.

At Governors State University, total costs per student (tuition and mandatory fees) remain among the best value in the state. Please refer to the comparative charts that follows which depict the academic year 2022-2023 rates for Illinois Universities including the proposed GSU rate for academic year 2023-2024.



**V. PROPOSED RESOLUTION:** A proposed resolution is submitted with this Executive Summary.

**Resolution No. 23-20*****Approval of Tuition Rates for  
Academic Year 2023-2024***

**WHEREAS,** The Board of Trustees of Governors State University (the “Board”) was created on January 1, 1996, by Public Act 89-4 to operate, manage, control, and maintain Governors State University in accordance with the rights, powers, and duties vested by law in the Board; and

**WHEREAS,** The Board is comprised of eight members, seven of whom are appointed by the Governor of Illinois with the advice and consent of the Senate, and one whom is a Governors State University student selected by student peers; and

**WHEREAS,** Section 45(5) of the Illinois Governors State University Law, 110 ILCS 670/15 *et seq.*, provides that the Board shall have both the power and duty to fix tuition and fees;

**WHEREAS,** Pursuant to Board Regulations V(J)(2)-(3) and V(K), Board approval is required to change the amount of tuition, mandatory fees, and special fees;

**WHEREAS,** Pursuant to Board Regulation V(J)(3), a proposal to change any mandatory fee, which is defined to include “tuition and other fees established by the Board which all students are assessed as a prerequisite for registration unless a waiver or other exemption has been authorized by the Board or statute,” must be put to a student referendum before the Board votes on such proposal;

**WHEREAS,** The Board has not approved a tuition increase since Academic Year 2017-2018;

**WHEREAS**, Considering relevant factors such as the increased cost of providing access to an exceptional education, consistent with the University's mission, as well as the institutional goal of providing affordable access to higher education, President Cheryl Green has recommended to the Board a proposal to set tuition rates for Academic Year 2023-2024 as follows:

- The tuition rate for both graduate and undergraduate Illinois resident students shall increase by fifteen dollars (\$15) per credit hour, except as prohibited by Section 120 of the Governors State University Law for certain Illinois residents enrolled in an undergraduate program; and
- The tuition rate for both graduate and undergraduate students charged the non-resident rate shall increase by thirty dollars (\$30) per credit hour;

**WHEREAS**, The tuition proposal was presented to the Student Senate on January 26, 2023 and put to a student referendum thereafter;

**WHEREAS**, The Board carefully considered the tuition proposal during a meeting held on February 3, 2023;

**WHEREAS**, Being apprised of all relevant factors, the Board has determined that the tuition proposal is in the best interest of the University; therefore, be it:

*Resolved*, that the Board adopts the President's tuition proposal;

*Resolved*, that the tuition rate for both graduate and undergraduate Illinois resident students shall be raised by fifteen dollars (\$15) per credit hour, except as prohibited by Section 120 of the Governors State University Law for certain Illinois residents enrolled in an undergraduate program;

*Resolved*, that the tuition rate charged to both graduate and undergraduate students eligible for

the non-resident rate only shall be raised by thirty dollars (\$30) per credit hour;

*Resolved*, that the University administration shall take all reasonable and necessary steps to effectuate this Resolution, including timely publishing a true and accurate tuition and fee schedule incorporating the above changes.

*Approved February 6, 2023*

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Angela Sebastian, Chair  
Board of Trustees

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James Kvedaras, Secretary  
Board of Trustees



# TAB 9

**EXECUTIVE SUMMARY****Resolution 23-21*****Resolution for the Approval of AY2023 – 2024 Mandatory Fee Rates for Facilities***

**I. ACTION ITEM:** Approval for Academic Year (AY) 2023-2024 Mandatory Fee Rates for Facilities to ensure maintenance and renewal of all GSU physical facilities, infrastructure, and operations.

**II. OVERVIEW:** Annually, the Governors State University Board of Trustees sets mandatory fee rates for the next academic year. The development of mandatory fee definitions and rate recommendations for the Academic Year (AY) 2023-2024 reflects continued efforts to maintain the University's facilities including classrooms, laboratories, libraries, offices, lounges, dormitories, dining facilities, central plants, and sports and recreation facilities. Set amongst 750 acres of prairie, GSU's facilities offer students and employees a vibrant learning environment and a safe place to work, while recognizing the structural costs to support the campus operations and access to the facilities, technology, services, and activities.

**III. BACKGROUND:** Mandatory fees are defined within the course catalog and accounted for as restricted funds identified for a particular activity or purpose. Guided by our six core values, GSU invests in student success through a commitment to mentoring, counseling and a deliberate university focus on student achievement of academic, professional and personal goals including the investment, protection, and utilization of its valuable land and building resources. Additionally, the University is committed to charging the same mandatory fees regardless of instruction of delivery mode i.e. Main Campus / Hybrid, Off Campus, totally Online programs.

With directive as defined by the GSU Facilities Master Plan, funding is needed for the construction, operation and maintenance of the university facilities and its grounds to provide and maintain responsible and effective stewardship of GSU's physical environment in order to accommodate, enhance and support the process of learning, teaching, working, research and public services to the university and to the community.

With careful review of the University's resource requirements, mandatory fee rate setting has been discussed with the University's Planning and Budget Advisory Council (PBAC), the Student Senate, and the President's Cabinet.

**IV. ANALYSIS:** For AY2023-2024, the President recommends the Facilities Fee be charged on a flat rate basis vs per credit hour:

1-6 credit hours charged flat rate: \$205

7+ credit hours charged flat rate: \$585

It is anticipated that \$817,496 in additional Facilities Fee revenues will be realized.

**V. PROPOSED RESOLUTION:** A proposed resolution is submitted with this Executive Summary.

**EXECUTIVE SUMMARY****Resolution 23-21*****Resolution for the Approval of AY2023 – 2024 Mandatory Fee Rates for Technology***

**I. ACTION ITEM:** Approval for Academic Year (AY) 2023-2024 Mandatory Fee Rates for Technology to ensure information security and technological innovation.

**II. OVERVIEW:** Annually, the Governors State University Board of Trustees sets mandatory fee rates for the next academic year. The development of mandatory fee definitions and rate recommendations for the Academic Year (AY) 2023-2043 reflects continued efforts to maintain the University's technology to support and enhance instruction, student services, and business processes, while recognizing the structural costs to support the campus operations and student access to the facilities, technology, services, and activities.

**III. BACKGROUND:** Mandatory fees are defined within the course catalog and accounted for as restricted funds identified for a particular activity or purpose. Guided by our six core values, GSU invests in student success through a commitment to mentoring, counseling and a deliberate university focus on student achievement of academic, professional and personal goals including the availability of technology 24x7 for innovative instruction and the student experience. Additionally, the University is committed to charging the same mandatory fees regardless of instruction of delivery mode i.e. Main Campus / Hybrid, Off Campus, totally Online programs.

GSU aspires to deliver an innovative, comprehensive, and integrated technological offerings that promote self-efficacy and academic success via secure infrastructure and cloud services; development and integrations of centralized ERP; individual computers with updated software; connected services for recruitment, student applications, admissions, Financial Aid and student communication. The Technology Infrastructure plan provides for state-of-the-art resources including advanced technology-enhanced classrooms and wireless access, resulting in pedagogical support for the digital age, optimized for our students and faculty, supporting collaborative learning environments, interaction analysis, and computational modeling.

With careful review of the University's resource requirements, mandatory fee rate setting has been discussed with the University's Planning and Budget Advisory Council (PBAC), the Student Senate, and the President's Cabinet.

**IV. ANALYSIS:** For AY2023-2024, the President recommends the Technology Fee be charged on a flat rate basis vs per credit hour:

1-6 credit hours charged flat rate: \$105

7+ credit hours charged flat rate: \$285

It is anticipated that \$990,122 in additional Technology Fee revenues will be realized.

**V. PROPOSED RESOLUTION:** A proposed resolution is submitted with this Executive Summary.

**Resolution No. 23-21*****Approval of Fees for  
Academic Year 2023-2024***

**WHEREAS**, The Board of Trustees of Governors State University (the “Board”) was created on January 1, 1996, by Public Act 89-4 to operate, manage, control, and maintain Governors State University in accordance with the rights, powers, and duties vested by law in the Board; and

**WHEREAS**, The Board is comprised of eight members, seven of whom are appointed by the Governor of Illinois with the advice and consent of the Senate, and one whom is a Governors State University student selected by student peers; and

**WHEREAS**, Section 45(5) of the Illinois Governors State University Law, 110 ILCS 670/15 *et seq.*, provides that the Board shall have both the power and duty to fix tuition and fees;

**WHEREAS**, Pursuant to Board Regulations V(J)(2)-(3) and V(K), Board approval is required to change the amount of tuition, mandatory fees, and special fees;

**WHEREAS**, Pursuant to Board Regulation V(J)(3), a proposal to change any mandatory fee, which is defined to include “tuition and other fees established by the Board which all students are assessed as a prerequisite for registration unless a waiver or other exemption has been authorized by the Board or statute,” must be put to a student referendum before the Board votes on such proposal;

**WHEREAS**, Currently, the facilities fee and technology fee are each assessed on a per-credit hour credit basis;

**WHEREAS**, Considering relevant factors such as the increased cost of providing access to an exceptional education, including services and facilities, consistent with the University's mission, as well as the institutional goal of providing affordable access to higher education, President Cheryl Green has recommended to the Board that the facilities fee and technology fee be assessed on a flat rate basis instead of a per-credit hour basis as follows:

- A mandatory facilities fee shall be charged to graduate and undergraduate students regardless of residency status in the amount of (i) two hundred, five dollars (\$205) for students enrolled in one-to-six credit hours and (ii) five hundred, eighty-five dollars (\$585) for students enrolled in seven or more credit hours;
- A mandatory technology fee shall be charged to graduate and undergraduate students regardless of residency status in the amount of (i) one hundred, five dollars (\$105) for students enrolled in one to six credit hours per semester and (ii) two hundred, eighty-five dollars (\$285) for students enrolled in seven or more credit hours per semester;

and

**WHEREAS**, Existing mandatory student fees for strategic initiative, student support and services, student center, instructional support, We CARE, campus access and safety, and health and wellness would remain the same for Academic Year 2023-2024 under the President's proposal;

**WHEREAS**, The above fee proposal was presented to the Student Senate on January 26, 2023 and a student referendum was held thereafter;

**WHEREAS**, The Board carefully considered the above fee proposal during a meeting held on February 3, 2023;

**WHEREAS**, Being apprised of all relevant factors, the Board has determined that the

above fee Proposal is in the best interest of the University; therefore, be it:

*Resolved*, that the Board adopts the above fee proposal;

*Resolved* that, effective July 1, 2023, a mandatory facilities fee shall be charged to graduate and undergraduate students regardless of residency status in the amount of (i) two hundred, five dollars (\$205) for students enrolled in one-to-six credit hours and (ii) five hundred, eighty-five dollars (\$585) for students enrolled in seven or more credit hours;

*Resolved* that, effective July 1, 2023, a mandatory technology fee shall be charged to graduate and undergraduate students regardless of residency status in the amount of (i) one hundred, five dollars (\$105) for students enrolled in one to six credit hours per semester and (ii) two hundred, eighty-five dollars (\$285) for students enrolled in seven or more credit hours per semester; and

*Resolved*, that the University administration shall take all reasonable and necessary steps to effectuate this Resolution, including timely publishing a true and accurate fee schedule incorporating the above changes.

*Approved February 6, 2023*

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Angela Sebastian, Chair  
Board of Trustees

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James Kvedaras, Secretary  
Board of Trustees



# TAB 10

**EXECUTIVE SUMMARY****Resolution 23-22*****Resolution for the Approval of AY2023 – 2024 Prairie Place Housing Rates***

**I. ACTION ITEM:** Approval for Academic Year (AY) 2023-2024 Prairie Place Housing Rates.

**II. OVERVIEW:** A pro forma budget was developed in 2011 by Brailsford & Dunleavy for the construction of Prairie Place with an occupancy assumption of 95% (30% for summer occupancy) and proposing the housing rates be increased each year by 3% to support their recommendation to pay 100% of the debt service and set aside \$20,000 for repairs and renovations annually based on the factors known at the time. Annually, these assumptions are reviewed and a request may be made to the Governors State University Board of Trustees to consider additional facts and modify the preset mandatory fees for housing rates for the next academic year.

**III. BACKGROUND:** The analysis of revenues vs expenditures defined by daily operational issues and the Facilities Master Plan / Condition Assessment continues to show that the standard increase of 3% does not account for the additive cost of repairs and the addition of programs needed to support the safety and success of our residents. As a result, the Housing Rates for academic year 2019-2020 was increased at a rate of 3.5%, 4% in academic year 2020-2021, 3.5% in academic year 2021-2022, and 3.5% in academic year 2022-2023.

The incremental costs are primarily attributed to:

- The continued cost of HVAC (heating ventilation and air conditioning) upgrades to support modifications made to the air quality as well as on-going replacement of HVAC units as necessary (cost of one unit replacement is approximately \$65,000).
- The cost of deferred maintenance repairs and renovations, \$150,000 - \$170,000 annually.
- The cost of continued technology enhancements that began in Fall 2020 to support the delivery of instruction and supporting resources.

Although Illinois law limits the University's ability to increase tuition in certain circumstances, those limitations do not apply to increases in housing rates. This has been brought to the Board of Trustees for consideration to be consistent with standard practice for public universities nationally. It should be noted that students who successfully re-contract for housing during the designated period will be able to lock in the current room rate for the next academic year.

**IV. ANALYSIS:** For AY2023-2024, the President recommends Prairie Place Housing Rates increase 4.5%:

<b>Unit Type</b>	<b>PROPOSED AY23-24</b>
<b>Semi-Suites/Double-Occupancy</b>	
Academic Year	\$7,104.41
Per Semester	\$3,552.21
Summer Rate	\$2,765.37
12-Month Contract	\$9,470.94
Summer Rate (if on 12-Month Contract)	\$2,765.37
Nightly Rate	\$33.00
<b>2 Bedroom Apartment/Double-Occupancy</b>	
Academic Year	\$8,359.97
Per Semester	\$4,180.00
Summer Rate	\$3,226.26
12-Month Contract	\$11,145.82
Summer Rate (if on 12-Month Contract)	\$2,785.86
Nightly Rate	\$38.00
<b>4 Bedroom Apartment/Single-Occupancy</b>	
Academic Year	\$10,056.55
Per Semester	\$5,028.28
Summer Rate	\$3,892.01
12-Month Contract	\$13,408.74
Summer Rate (if on 12-Month Contract)	\$3,352.18
Nightly Rate	\$46.00
<b>2 Bedroom Apartment/Single-Occupancy</b>	
Academic Year	\$11,948.33
Per Semester	\$5,974.17
Summer Rate	\$4,608.96
12-Month Contract	\$15,981.92
Summer Rate (if on 12-Month Contract)	\$4,033.59
Nightly Rate	\$54.00

It is anticipated that \$115,000 in additional Housing revenues will be realized assuming a 95% occupancy rate.

Prairie Place Housing at Governors State University remains among the best value in the state. Please refer to the comparative rates below for a traditional residence hall room which depicts academic year 2022-2023 rates for Illinois Universities including the proposed GSU rate for academic year 2023-2024.

**Illinois Public University Housing Rates for Academic Year 2022-2023**

University of Illinois at Chicago	\$12,206
University of Illinois at Urbana-Champaign	\$11,978
Southern Illinois University Carbondale	\$10,622
Western Illinois University	\$10,498
Illinois State University	\$10,483
University of Illinois at Springfield	\$10,408
Northern Illinois University	\$10,408
Southern Illinois University Edwardsville	\$10,293
Eastern Illinois University	\$9,588
Chicago State University	\$7,800
Governors State University PROPOSED	\$7,104
Governors State University	\$6,798

**V. PROPOSED RESOLUTION:** A proposed resolution is submitted with this Executive Summary.

**Resolution No. 23-22*****Approval of Prairie Place Housing Rates for  
Academic Year 2023-2024***

**WHEREAS**, The Board of Trustees of Governors State University (the “Board”) was created on January 1, 1996, by Public Act 89-4 to operate, manage, control, and maintain Governors State University in accordance with the rights, powers, and duties vested by law in the Board; and

**WHEREAS**, The Board is comprised of eight members, seven of whom are appointed by the Governor of Illinois with the advice and consent of the Senate, and one whom is a Governors State University student selected by student peers; and

**WHEREAS**, Section 45(5) of the Illinois Governors State University Law, 110 ILCS 670/15 *et seq.*, provides that the Board shall have both the power and duty to fix tuition and fees;

**WHEREAS**, Pursuant to Board Regulation V(K)(1)(a), room and board fees are defined as “Special Fees”;

**WHEREAS**, Pursuant to Board Regulation V(K)(1), Board approval is required to change the amount of special fees;

**WHEREAS**, Considering relevant factors such as the increased cost of providing access to an exceptional education, including housing, consistent with the University’s mission, as well as the institutional goal of providing affordable access to higher education, President Cheryl Green has recommended to the Board for its consideration a proposal to change housing fees for academic year 2023-2024 by raising each housing fee by four and-a-half percent (4.5%) regardless of room type or

duration of stay;

**WHEREAS**, The Board carefully considered the housing fee proposal during a meeting held on February 3, 2023;

**WHEREAS**, Being apprised of all relevant factors, the Board has determined that the housing fee proposal is in the best interest of the University; therefore, be it:

*Resolved*, that the Board adopts the President's housing fee proposal;

*Resolved*, that all special fees assessed regarding housing in Prairie Place shall be increased by four and-a-half percent (4.5%) over those rates published for Academic Year 2022-2023 regardless of room type or duration of stay;

*Resolved*, that the University administration shall take all reasonable and necessary steps to effectuate this Resolution, including timely publishing a true and accurate tuition and fee schedule incorporating the above changes.

*Approved February 6, 2023*

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Angela Sebastian, Chair  
Board of Trustees

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James Kvedaras, Secretary  
Board of Trustees

# TAB 11

**MINUTES OF  
THE BOARD OF TRUSTEES OF  
GOVERNORS STATE UNIVERSITY  
REGULAR MEETING**

The regularly scheduled meeting of the Board of Trustees of Governors State University (the “Board” and “GSU,” respectively), an Illinois body politic and corporate, was held in person and via audio-videoconference at GSU’s University Park Campus in Engbretson Hall on December 9, 2022 beginning at 9:03 am. The purpose of the meeting was to conduct the business described in the Agenda posted for public notice before 9:00 am on December 7, 2022 in accordance with Section 120/2.02 of the Illinois Open Meetings Act. 5 ILCS 120/2.02. Before the meeting, each Trustee received a book with materials corresponding to action and discussion items, a copy of which is maintained with the Board records.

**I. MEETING DETAILS**

Meeting Chair: Angela M. Sebastian

Minutes Recorded By: Therese King Nohos, General Counsel, on behalf of James Kvedaras, Secretary

**II. ATTENDEES**

Chair Sebastian confirmed a quorum was present given the presence of the following eight (8) Trustees in attendance at the start of the meeting:

- Kevin Brookins, Trustee and Vice Chair
- John Brudnak, Trustee
- Pedro Cevallos-Candau, Trustee
- Lisa M. Harrell, Trustee
- Lluvia Hernandez Aguirre, Student Trustee
- James Kvedaras, Trustee and Secretary
- Angela M. Sebastian, Trustee and Chair
- Anibal Taboas, Trustee



President Cheryl Green, Ph.D., *ex-officio* Board member and chief executive officer of GSU, was present as were the following members of the President's Cabinet:

- Joshua R. Allen, MPS, SHRM-SCP, Vice President of Human Resources (via Zoom)
- Corey S. Bradford, Sr., Vice President of Administration and Finance
- Janelle A. Crowley, Ph.D., Chief of Staff, President's Office
- William A. Davis, MS, Vice President, Institutional Advancement, Marketing and Communications
- Maureen Kelly, Executive Director for Government and Community Affairs
- Paul McGuinness, MA, Vice President for Student Affairs and Enrollment Management
- Therese King Nohos, JD, Vice President, General Counsel
- Joi F. Patterson, PhD, Chief Diversity Officer
- Beverly Schneller, Ph.D., Provost and Vice President for Academic Affairs

In addition, members of the University community were in attendance, including presenters Sandra Zurawski, Executive Director, Budget and Financial Planning; Tracy Sullivan, Associate Vice President, Procurement and Business Services; and John L. Perry, Executive Director of Financial Aid and Scholarships. Also present were Civil Service President Brave Fung, Faculty Senate President Li-Wei Peng, former Faculty Senate President Marlon I. Cummings, and Student Senate President Marquis Parks.

### **III. ABSENCES**

None.

### **IV. CALL TO ORDER**

Meeting called to order by Chair Sebastian at approximately 9:00 am.

### **V. PUBLIC COMMENTS**

Several members of the public and University community made comments regarding working conditions and contract negotiations with University Professionals of Illinois: Maria Valgoi;

Crystal Harris; Lauren Foley; Paula McMullen; Chris Griner on behalf of Alli Cipra; and Stephen Wagner.

## **VI. CHAIR'S COMMENTS**

Chair Sebastian thanked those who gave public comment. She asked for a moment of silence for Chasatte Simeon, a University senior who recently passed away. She also announced that the Board continues to work on governance and would be sharing some changes today regarding how the Board governs.

## **VII. CONSENT AGENDA**

The Chair then addressed the consent agenda, explaining that any item could be removed upon the request of any Trustee. No items were removed. On unanimous vote, the consent agenda passed, including:

- Approval of the Proposed Amended Agenda;
- Approval of the Board of Trustee Minutes of the October 21, 2022 Meeting Open Session; and
- Approval of the Board of Trustee Minutes of the October 21, 2022 Meeting Closed Session.

## **VIII. PRESIDENT'S REPORT**

President Green shared updates from across the University, starting with announcing plans to host a memorial service in the Spring for all GSU community members who have passed in the last year, including Ms. Simeon. She next announced that the Illinois Board of Higher Education ("IBHE") will host its January 2023 meeting on the GSU campus, which it has not done since 2013. She reported that, on December 6, Will County and the Southland Chamber of Commerce held an event on campus. She next discussed significant grant activity. She then announced that the budget process by the Planning and Budget Advisory Counsel began in December 2022 for Fiscal Year 2024 purposes.

President Green then discussed personnel items, including announcing several internal promotions: (i) Jason Zingsheim earned the position of Dean of the College of Arts and Sciences after a national search; (ii) Timothy Harrington earned the position of Assistant Provost; (iii) Marlon Cummings earned the position of Interim Chair for the College of Education; and (iv) Amy R. Vujaklija earned the position of Director of Educator Preparation and Assessment. A search for the new Dean of the Library will begin shortly and the University is continuing its search for a Chair of the Library. A search for the Director of the Center for Performing Arts is ongoing as well.

President Green next updated the Board on accreditation, noting that the Physical Therapy program's programmatic accreditation was renewed by the Commission on Accreditation in Physical Therapy Education.

Regarding legislative affairs, she announced that the date of the Governor's budget address is February 15. Also, there will be public hearings held on college debt. Two bills of import are being considered: (i) H.R. 7780 regarding mental health services and (ii) H.R. 8688 to create grant opportunities for universities in economically challenged areas.

Regarding human resources, she reported that the University continues to voluntarily monitor for salary equity, completing 11 market and salary equity analyses in the second quarter of 2023.

Regarding spring enrollment, President Green reported that enrollment is down half-a-percent (0.5%) compared to last year's spring semester but there are five (5) more weeks before enrollment ends.

President Green also announced that the administration met and will be announcing a new plan for academic advisor workloads in early spring.

## **IX. INFORMATION ITEMS**

Dr. Janelle Crowley, Chief of Staff and Head of Strategic Initiatives, gave a report on the “committee of the whole” structure as a potential substitute for the current committee structure. A robust discussion ensued.

Brave Fung, Civil Service President, then gave a report on Civil Service. He thanked Lannie Brown-Simon, M.S., who will be joining the administration, for her service to Civil Service. He congratulated Nancy Rios, Teri Bushey, and Nicholas Denault who were named Civil Service Employees of the Month for September, October and November, respectively. He also thanked President Green for hosting a meeting of the Senate leaders to discuss shared governance. He thanked Joi Patterson and Laura Manion, both of whom have addressed the Civil Service recently. Finally, he announced that January 13, 2023 will be Civil Service Day.

Dr. Marlon Cummings, outgoing Faculty Senate President, noted that he will be stepping down as Faculty Senate President given his appointment as Interim Chair of the College of Education. He thanked his colleagues for their leadership and support. Dr. Peng, the incoming Faculty Senate President, expressed appreciation for her new role.

Marquis Parks, Student Senate President, reported that the Student Senate is planning programming to honor Ms. Simeon. He also announced that the Student Senate would be hosting a town hall discussion on January 26, 2023. He thanked Dr. Patterson for addressing the Student Senate and President Green for hosting a meeting of the Senate Presidents on shared governance.

## **X. ACTION ITEMS**

Chair Sebastian then asked for a motion to entertain approval of a revised curriculum display and program outcomes for the revised Bachelor of Arts in Criminal Justice. Trustee Harrell so moved and Trustee Kvedaras seconded. The motion passed on a unanimous roll call vote.

Chair Sebastian then asked for a motion to approve the proposed Calendar Year 2023 meeting dates. Trustee Harrell so moved and Trustee Kvedaras seconded. The motion passed on a unanimous roll call vote.

Chair Sebastian then asked for a motion to approve Resolution 23-17, a recommendation from General Counsel to maintain the confidentiality of certain closed session meeting minutes. Trustee Taboas so moved and Trustee Harrell seconded. General Counsel Nohos presented the motion. The motion passed on a unanimous roll call vote.

Chair Sebastian then asked for a motion to entertain approval of early tenure by exception for Quincy Martin, III via Resolution 23-18. Provost Schneller presented the motion. The motion passed on a unanimous roll call vote.

## **X. ACTION ITEMS**

Chair Sebastian then asked for a motion to go into closed session, citing Sections 2(c)(1) and 2(c)(2) of the Illinois Open Meetings Act, 5 ILCS 120/. Trustee Harrell so moved and Trustee Brudnak seconded. The motion passed on a unanimous roll call vote. The open portion of the session adjourned temporarily at 12:10 pm. The Board reconvened at 1:15; Trustee Brudnak was not present. Chair Sebastian noted that no action had been taken in closed session.

## **X. ADJOURNMENT**

There being no further business, Chair Sebastian entertained a motion to adjourn. Trustee Hernandez Aguirre so moved and Trustee Cevallos-Candau seconded. It passed unanimously.

Approved by: \_\_\_\_\_

Angela M. Sebastian  
Chair

Approved by: \_\_\_\_\_

James Kvedaras  
Secretary

# TAB 12

# TAB 13

**MINUTES OF THE MEETING OF  
THE BUDGET, FINANCE AND AUDIT COMMITTEE OF THE  
BOARD OF TRUSTEES OF  
GOVERNORS STATE UNIVERSITY**

The regularly scheduled meeting of the Budget, Finance and Audit Committee (“Committee”) of the Board of Trustees of Governors State University (the “Board” and “GSU,” respectively), an Illinois body politic and corporate, was held in person and via audio-videoconference at GSU’s University Park Campus in Engbretson Hall on December 9, 2022 at 9:00 am. The purpose of the meeting was to conduct the business described in the Agenda posted for public notice before 9:00 am on December 7, 2022 in accordance with Section 120/2.02 of the Illinois Open Meetings Act. 5 ILCS 120/2.02. Before the meeting, each Trustee received a book with materials corresponding to action and discussion items, a copy of which is maintained with the Board records.

## **I. MEETING DETAILS**

Meeting Chair: Trustee and Secretary James Kvedaras

Minutes Recorded By: Therese King Nohos, General Counsel, on behalf of James Kvedaras

## **II. ATTENDEES**

- Kevin Brookins, Trustee (Board Vice Chair)
- John Brudnak, Trustee
- Lisa Harrell, Trustee
- Lluvia Hernandez Aguirre, Student Trustee
- James Kvedaras, Chair
- Angela M. Sebastian, Trustee (Board Chair)
- Anibal Taboas, Trustee
- Pedro Cevallos-Candau, Trustee



President Cheryl Green, Ph.D., *ex-officio* Board member and chief executive officer of GSU, was present as were the following members of the President's Cabinet:

- Joshua R. Allen, MPS, SHRM-SCP, Vice President of Human Resources (via Zoom)
- Janelle A. Crowley, Ph.D., Chief of Staff, President's Office
- William A. Davis, MS, Vice President, Institutional Advancement, Marketing and Communications
- Maureen Kelly, Executive Director for Government and Community Affairs
- Corey S. Bradford, Sr., Ph.D., Vice President Administration and Finance/Board Treasurer
- Therese King Nohos, JD, Vice President, General Counsel/Board Chief Legal Counsel
- Beverly Schneller, Ph.D., Provost and Vice President for Academic Affairs
- Joi Patterson, Ph.D., Chief Diversity Officer

### **III. ABSENCES**

None.

### **IV. CALL TO ORDER**

Meeting called to order by Chair Kvedaras at approximately 9:00 am.

### **V. CHAIR'S REMARKS**

Chair Kvedaras welcomed the assembly.

### **VI. PUBLIC COMMENT**

There were no public comments made.

### **VII. AGENDA**

Chair Kvedaras asked for a motion to approve the meeting agenda before the Committee. Trustee Sebastian so moved; Trustee Brookins seconded the motion. Upon a roll call vote, the Trustees unanimously approved the agenda.

## **VIII. MINUTES**

Next was the approval of the minutes. Chair Kvedaras asked for a motion to approve the minutes from the October 7, 2022, Budget, Finance and Audit Committee meeting. Trustee Brookins so moved; Trustee Sebastian seconded the motion. Upon a roll call vote, the Trustees unanimously approved the minutes from the October 7, 2022, Budget, Finance and Audit Committee meeting.

## **IX. INFORMATION ITEMS**

Those information items identified in the Agenda were presented to the Committee as follows:

- Budget to Actual Report for the period July 1, 2022 through September 30, 2022 (FY2023) by Ms. Sandra Zurawski, Executive Director, Budget, and Financial Planning, who reported a \$965,000 surplus whereas previously predicted a break even.
- Procurement Activities of \$100,000 to \$249,999 for the period September 1, 2022, to October 31, 2022 Report by Ms. Tracy Sullivan, Associate Vice President, Procurement and Business Services. No applicable contracts were reported. Ms. Sullivan provided information regarding vendor diversity efforts.
- Income producing contracts over \$100,000 Report by Dr. Corey S. Bradford, Sr., Vice President of Administration and Finance, who reported a summary of a wide range of grant activity for the period ending September 30, 2022. The Committee requested information, and Dr. Schneller provided information regarding efforts to hire grant writers. The Committee also requested information about the University's potential competitive advantages in grant seeking, to which President Green noted our recent designations as a Minority Serving Institution ("MSI") and discussed recently awarded grants.
- Report on Tuition and Fee Waivers by Dr. John L. Perry, Executive Director of Financial Aid and Scholarships, who explained the University's tuition and fee waiver system, as well as availability of other aid, such as Pell Grants and MAP ("Monetary Award Program") Grants, which are available for the neediest students on a prorated basis relative to credit hours taken. Dr. Perry discussed other types of aid, such as scholarships, the federal Work Study Program, and loans. A robust discussion ensued about the types of aid available.

- Report on contributions to University-related organizations by Mr. William Davis, Vice President, Institutional Advancement, Marketing and Communications. The Foundation has an ongoing contract with the University. The contract requires the University to provide the Foundation with personnel and operational services at no cost. The estimated value of these services for the fiscal year that ended June 30, 2022, is \$344,591 (unaudited). The financial support provided by the Foundation to the University was \$1,006,493 in the same time period.
- Internal Auditor Report FY2022 by Mr. Kristoffer Evangelista, Chief Internal Auditor, who reported some key accomplishments, including: a) completion of 12 audit and review engagements; b) coordination of the FCIAA internal control evaluation; c) performance of a University-wide comprehensive risk assessment to determine the priorities of the internal audit activity. A discussion ensued regarding the active search for additional audit personnel.

## **X. CLOSED SESSION**

No need for Closed session

## **XI. ACTION ITEMS**

No action items for recommendation or consideration for the committee.

## **XII. OLD BUSINESS/NEW BUSINESS**

No old business/new business

**XIII. ADJOURNMENT**

There being no further business, Chair Kvedaras asked for a motion to adjourn today's meeting. Trustee Harrell motioned; Trustee Sebastian seconded. The meeting adjourned at approximately 10:10 am.

Approved this 6<sup>th</sup> day of February, 2023.

Approved by: \_\_\_\_\_

Angela M. Sebastian  
Chair

Approved by: \_\_\_\_\_

James Kvedaras  
Committee Chair